

EASTLAND INDEPENDENT SCHOOL DISTRICT
P.O. Box 31
Eastland, Texas 76448

EMPLOYMENT APPLICATION FOR SERVICE and SUPPORT PERSONNEL

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of medical condition or handicap that is not job related, or any other legally protected status. An Equal Opportunity Employer

I. **POSITION FOR WHICH YOU ARE APPLYING:** 1. _____
2. _____

II. PERSONAL DATA:

Date of Application _____ Social security No. _____

Name _____
Last First Middle Initial

Current Address _____
Street/Box City State Zip Code

Other address where you may be reached _____

Work Phone No. _____ Home Phone No. _____

Cell Phone No. _____ (Optional)

III. POSITION DATA:

Type of Employment: Full-time ___ Part-time ___ Summer Only ___

Date Available _____

IV. EDUCATION/TRAINING:

Check highest level attained.

___ Not high school graduate (Circle last grade completed) 1 2 3 4 5 6 7 8 9 10 11 12
___ High School Graduate ___ GED ___ Less than two years in college
___ Two or more years in college ___ Bachelor's degree
___ Master's degree ___ Other training or education _____

Licenses/certifications held _____

Schools Attended: List all applicable information.

Name & Location of School	Major/Minor Fields	Diploma/ Degree or Certificates	Year College Graduated

V. WORK EXPERIENCE:

Please provide a complete listing of all jobs or positions you have held in the past 10 years. List most recent first. Attach additional sheets if necessary.
(Bus driver applicants, see Addendum.)

Employer & Location	Position/Title	Dates Employed	Reason For Leaving

E.I.S.D. must have an original transcript from your school or college on file.

VI. SPECIAL SKILLS:

List specific skills and/or any machines or equipment you can operate. Include typing speed and number of years experience.

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

VII. GENERAL INFORMATION:

Are you aware of any reasons you would not be able to perform the duties of the position for which you are applying? Yes ___ No ___ If yes, please explain:

Do you have a relative who is a member of the Eastland ISD Board of Education? Yes ___ No ___ If yes, please give the name of relative and relationship. _____

Have you ever been convicted of a felony or offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor)? Yes ___ No ___ If yes, please explain: _____

VIII. EMPLOYMENT REFERENCES:

Please list below references who may be contacted regarding your work history. Please include all managers/ supervisors at the last two employing organizations who evaluated or supervised your performance.

Full Name of Reference	School District/ Firm Name	Address	Title	Area Code Phone No.

IX. PERSONAL STATEMENT:

Please make a statement in your own handwriting concerning your reasons for desiring a position with the Eastland ISD. (Use back side of this page if necessary).

X. VERIFICATION:

I herby affirm that all information provided in this application is true and accurate to the best of knowledge, and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand that the district it required by Texas Education Code §21.917 to obtain criminal history record information on applicants for employment.

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for a period of time not to exceed one year. Any applicant wishing to be considered for employment beyond this time period may inquire as to whether or not applications are being accepted at that time.

Signature of Applicant

Date